


# The New InfoSoup – My Account

## My Account

**My Account** features are very similar in the New InfoSoup. You will use your same library card number and PIN to login. All of your checkouts, holds, lists, reading history, and fines are identical, whether you login to the “Classic” or the New InfoSoup. Other than some design changes and the addition of [My Ebooks](#), everything should look familiar.

On every page in the new catalog, in the right hand corner above the search box, you will see [My Cart](#) and [Login](#) links.

[My Cart \(0 items\)](#) | [Login](#)

Once you Login, you will see your name. To view your account, just click or tap on your name. If you mouse over the  icon, you may see messages such as “materials due soon” or “item awaiting pickup”.

[My Cart \(0 items\)](#) |  | [Your, Name](#) | [Logout](#)

When we have completed the transition to the new catalog, there will be a [View My Account](#) link on the main InfoSoup page that will take you directly to the **My Account** page.

The **My Account** page will display your name, your home library, and email address, if you have provided one. There is also an [Edit pin](#) link where you can change your PIN.

## Checkouts & Renewals

The checkouts tab will display any items checked out. This is where you can see the due date and also renew titles by checking the box under Renew and clicking [Renew Marked](#) or by clicking [Renew All](#). After you submit your renewal, a message will indicate if renewals were successful or not.

Your, Name M

[Edit pin](#)

Home Library: \_\_\_\_\_

Appleton

Email: \_\_\_\_\_

name@mail.com

Checkouts (1)

[My Ebooks \(5\)](#)

[Holds \(1\)](#)

[Reading History](#)

[My Lists](#)

[Fines/Fees \(\\$0.00\)](#)

[Print](#)

Sort by Due Date

Renew All

Renew Marked

1 item checked out

RENEW	TITLE	BARCODE	STATUS	CALL NUMBER
<input type="checkbox"/>	<a href="#">Broadchurch. The complete second season [videorecording] / Kudos, Shine Group, Imaginary Friends for ITV ; created by Chris Chibnall ; written by Chris Chibnall ; executive producers Jane Featherstone, Chris Chibnall ; produced by Richard Stokes ; directed by James Strong, Mike Barker, Jessica Hobbs, Jonathan Teplitzky.</a>	31389022570279	DUE 09-02-15	Broadchurch S 2

Sort by Due Date

Renew All

Renew Marked

## Hold

On the Holds tab you can view all of your holds, cancel holds, change your pickup location, or freeze a hold.

[Checkouts \(2\)](#)

[My Ebooks \(5\)](#)

**[Holds \(1\)](#)**

[Reading History](#)

[My Lists](#)

[Fines/Fees \(\\$0.00\)](#)

<a href="#">Sort by Request</a> <a href="#">Cancel All</a> <a href="#">Update List</a>					
1 hold					
CANCEL	TITLE	STATUS	PICKUP LOCATION	CANCEL IF NOT FILLED BY	FREEZE
<input type="checkbox"/>	<a href="#">Mr. Holmes [Blu-ray]</a>	13 of 13 holds	Pickup Location Appleton	08-26-16	Freeze <input type="checkbox"/>

### Cancel a hold

To Cancel a hold, check the box under Cancel next to the hold(s) that you would like to cancel. Then choose [Update List](#). Confirm your selection by selecting [Yes](#).

### Freeze a hold

Freezing a hold allows you to keep your place in the hold queue while delaying when the item is ready to be picked up. This is great for when you are away on vacation or just want to wait before checking out an item.

Check the Freeze box next to the title(s) you want to freeze and choose [Update List](#). Confirm your selection by selecting [Yes](#).

To unfreeze your holds, uncheck the Freeze box for the hold(s) that you would like to unfreeze. Then choose [Update List](#). Confirm your selection by selecting [Yes](#).

### Change Pickup Location

To change your pickup location, select the new location from the library drop-down menu and then choose [Update List](#). Confirm your selection by selecting [Yes](#).

## My EBooks

This is one of the major changes. In the new InfoSoup, **My Account** is linked directly to your OverDrive (Wisconsin’s Digital Library) account. Whether you check out eBooks or eAudiobooks in InfoSoup, on the Digital Library web site, or in your OverDrive app, all of your eBook checkouts and holds will now display in the new InfoSoup **My Account**.

In [My Ebooks](#) you can get your eBooks, check them in, and view and cancel holds. You can also see how many days are left on your loans, renew an item (if allowed), and see your position in the holds queue.

Print

Checkouts (2)

**My Ebooks (5)**

Holds (1)

Reading History

My Lists

Fines/Fees (\$0.00)

### eBook checkouts (4)

TITLE	DATE	EBOOK PROVIDER	
<a href="#">The ocean at the end of the lane [electronic resource]</a> / Neil Gaiman	Due on 09-08-2015 <b>12 days left</b>		Get eBook
<a href="#">Bird songs in literature [electronic resource] : bird songs and the poems they have inspired</a> / [edited by] Joseph Wood Krutch and Peter Kellogg	Due on 09-10-2015 <b>14 days left</b>		Check In Get eBook

### eBook holds (1)

TITLE	DATE	EBOOK PROVIDER	
<a href="#">Trigger warning : short fictions and disturbances</a> / Neil Gaiman	Hold placed on 08-27-2015 <b>Position 51 of 51 in holds queue</b> Library copies: 4		Cancel Hold

## Reading History

If you “opted in” to having InfoSoup keep a list of items you checked out, all of your past reading history will continue to display in the new catalog. You can opt in or opt out at any time. When viewing your reading history, you can sort by [Title](#), [Author](#), and [Checked Out](#) date. You can also delete items in the list, delete all, export the list, or “Opt out”.

Print

Checkouts (2)

My Ebooks (5)

Holds (1)

**Reading History**

My Lists

Fines/Fees (\$0.00)

Delete Marked   Delete All   Export Reading History   Opt Out

Result Page [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) ... [89](#) Next

reading history ( records 1-12 of 1063 )				
MARK	TITLE	AUTHOR	CHECKED OUT	DETAILS
<input type="checkbox"/>	<a href="#">Wonders of the world / written by Colin Dibben ; illustrations by Phil Gleaves.</a>	Dibben, Colin.	10-24-2007	Copy 1
<input type="checkbox"/>	<a href="#">Shoo, Fly Guy! / Tedd Arnold.</a>	Arnold, Tedd.	10-24-2007	
<input type="checkbox"/>	<a href="#">Tonari no Totoro (Motion picture).</a>		11-13-2007	

## Fines & Fees

Fines and fees will continue to be listed in the new catalog, along with the option to [Pay Online](#). The Pay Online option will only be available when your fines/fees are \$4.00 or more. When paying online, please remember that debit cards are not accepted.

[Checkouts \(0\)](#)

[Holds \(1\)](#)

[My Ebooks \(0\)](#)

[My Lists](#)

[Reading History](#)

**[Fines/Fees \(\\$4.60\)](#)**

[Pay Online](#)

**fines**

*Rifles on the Rimrock / Lee Floren.*

OVERDUE ITEM RETURNED	\$2.50
DATE CHECKED OUT:	Fri Apr 10 2015 10:59AM
DATE DUE:	Mon Feb 09 2015
DATE RETURNED:	Fri Apr 10 2015